



Kanchi Karpooram Limited

(Manufacturer of Camphor & Allied Products)

ISO 9001: 2008 Certified Company – CIN: L30006 TN1992 PLC022109

Regd. Office / Works: Parandur Road, Enathur Village, Karaipettai Post, Kanchipuram Dist.,

Tamilnadu – 631 552. INDIA. Tel : 94983 78180

E-mail: info@kklgroup.in Website : www.kklgroup.in



Ref: KKL / Offer Letter / 2023-2024,

April 6, 2024

Mr.K. Anupriya,
No.55,Padasaalai Street,
Polipakkam,Sholighur
Ranipet - 632505

With Reference to your Application for employment with us and subsequent interview you had with us on **09/03/2024**, we are pleased to offer you an employment in our organization on the following terms and conditions: -

- a) Your Designation will be **GET, Grade P4.**
- b) This offer letter is issued on condition that you would be completing your Graduation with First Class, without any arrears. If this is not met, this offer letter stands cancel.
- c) You should be medically fit to work in the industry in all three shifts.
- d) Shared Bachelor Accommodation & Subsidized food is provided for those who seek.
- e) The offer letter has been given to you on the clear understanding that the information furnished by you is correct. If it is found otherwise or if it comes to the notice of the management that you have suppressed fact/facts which will have a bearing on your employment, your services are liable to be terminated.
- f) Your Gross monthly remuneration is Rs.20,000/- (Rupees Twenty Thousand Only) and the deductions will be as per statute.
- g) You will report at our Factory at the address given on this letter head.
- h) A detailed appointment letter will be offered to you at the time of yourself joining in our organization.
- i) You shall join duty on or before June. If you fail to join duty within the stipulated period, this offer letter would be deemed to be withdrawn.
- j) Please furnish all details and necessary documents as per annexure.
- k) You will report at our Factory at the address given on this letter head.
- l) We request you to kindly confirm the acceptance of this offer on or before April 09,2024.
- m) For any queries contact us at hr@kanchikarpooram.com / Mobile No. 8072255780 (11AM to 4PM)

We welcome you to Kanchi Karpooram Family.

Thanking you,

For KANCHI KARPOORAM LIMITED

M. Ramesh
Plant Head



Kanchi Karpooram Limited

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Annexure To GET Offer Letter

OUR CTC	
Gross	20,000
Deductions (PF employer contribution)	
PF EMPLOYER'S	1,800
ESI EMPLOYERS'S	800
company spent	
Accommodation Room	2,000
Food & water /month	2,425
Bonus(8.33%)(if one has 100%attendance)	1666
Total Earnings	28,691

Salary structure	
Gross	20,000
PF	1,800
ESI	200
canteen	450
Net pay	17,550

Working days details	
Total days in a year	365
Total Week off	52
National Festival holidays	9
Total Working days in a year	304

Shift Timing

A - 06:00 to 14:00
(for all employees)

B - 14:00 to 22:00
(for all employees)

C - 22:00 to 06:00
(for male employees)

G - 08:30 to 17:00
(for all employees)

Note: For women employees at present night shift is not prevailing. It may come to effect, if necessary, as per the approved statutory norms.

You are eligible for leave as stated below.

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- The training period duration is 304 days per annum, 608 days in 2 years. If you are absent to the work, the same number of days will get extended in the training period to complete 608 days.
- The training period and yearly salary revision is based on your performance and learning curve. If you fail to meet the requirements, we will extend the training period to complete the learning in stage wise, which is scheduled quarterly.
- On successful completion of the training period, based on the performance review and the recommendation by the supervisors, you will be taken in to probation period as per company norms.

I hereby accept this offer and shall join duty on or before June 15, 2024

Name:

Signature with Date :



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Ref: KKL / Offer Letter / 2023-2024

April 6, 2024

Mr.S.Srilekha
No.21/23,B Sector,
V G Rao Nagar,Kalipadi
Vellore - 632007

With Reference to your Application for employment with us and subsequent interview you had with us on **16/03/2024**, we are pleased to offer you an employment in our organization on the following terms and conditions: -

- a) Your Designation will be **GAT, Grade P5.**
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We welcome you to Kanchi Karpooram Family.

Thanking you,

For **KANCHI KARPOORAM LIMITED**

M. Ramesh
Plant Head



Kanchi Karpooram Limited

(Manufacturer of Camphor & Allied Products)

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Annexure To GAT Offer Letter

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PF EMPLOYER'S	1,800
ESI EMPLOYERS'S	800
company spent	
Accommodation Room	2,000
Food & water /month	2,425
Bonus(8.33%)(if one has 100%attendance)	1416
Total Earnings	25,441

Salary structure	
Gross	17,000
PF	1,800
ESI	200
canteen	450
Net pay	14,550

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Ref: KKL / Offer Letter / 2023-2024,

April 6, 2024

Mr.A. Arthi,
No.3/36,Vadhur Street,
Kannalam,Melmalaiyanur,
Villupuram

With Reference to your Application for employment with us and subsequent interview you had with us on **09/03/2024**, we are pleased to offer you an employment in our organization on the following terms and conditions: -

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Thanking you,

For KANCHI KARPOORAM LIMITED

M. Ramesh
Plant Head



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Annexure To GET Offer Letter

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ESI EMPLOYERS'S	800
company spent	
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Food & water /month	2,425
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Ref: KKL / Offer Letter / 2023-2024

April 6, 2024

Mr.B. Krishna
No.371,Sathyamoothi Street,
Bank Nagar,New Vasur,
Vellore - 632009

With Reference to your Application for employment with us and subsequent interview you had with us on **16/03/2024**, we are pleased to offer you an employment in our organization on the following terms and conditions: -

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M. Ramesh
Plant Head



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April 6, 2024

Mr.K.Snega,
No.3/136 A,Dharmaraja kovil street,
Ponnai
Vellore

With Reference to your Application for employment with us and subsequent interview you had with us on **09/03/2024**, we are pleased to offer you an employment in our organization on the following terms and conditions: -

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M. Ramesh
Plant Head



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April 6, 2024

Mr.P.Venilka Priya,
No.3/81,Kavakkarai (Vill) Nekkundhi
Chettiyappanoor,Vaniyambadi
Tirupattur - 635751

With Reference to your Application for employment with us and subsequent interview you had with us on **09/03/2024**, we are pleased to offer you an employment in our organization on the following terms and conditions: -

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Name:

Signature with Date :



Dr. M. Mohan Babu, M.Tech, Ph.D
Principal

Dated: 16.08.2023

PROCEEDINGS OF THE PRINCIPAL

Rc. No. SVCET/Staff Selection /2023

Sub:-Selection of Staff member –Offer letter- Issued – Regarding.

Ref:-Recommendation of the selection Committee.

* * *

As per the selection committee recommendations, the management is pleased to offer you as the position of **Assistant Professor** in the **Department of Humanities & Science**.

You are expected to join the institution and submit all your original certificates on or before 16.08.2023, failing to which the offer shall be deemed cancelled.

You will have to serve this institution for a minimum period of TWO Academic year.

In case of resignation, you have to serve three months' notice period.

To
Ms. M Priyadarshini


PRINCIPAL

Dr. M. Mohan Babu, M.Tech, Ph.D
Principal

Dated: 14.08.2023

PROCEEDINGS OF THE PRINCIPAL

Rc. No. SVCET/Staff Selection /2023

Sub:-Selection of Staff member –Offer letter- Issued – Regarding.

Ref:-Recommendation of the selection Committee.

* * *

As per the selection committee recommendations, the management is pleased to offer you as the position of **Assistant Professor** in the Department of **Master of Computer Applications**.

You are expected to join the institution and submit all your original certificates on or before 25.08.2023, failing to which the offer shall be deemed cancelled.

You will have to serve this institution for a minimum period of TWO Academic year.

In case of resignation, you have to serve three months' notice period.

To
Ms.V N Nevedha



PRINCIPAL



**SRI VENKATESWARA COLLEGE OF
ENGINEERING AND TECHNOLOGY**
(AUTONOMOUS)



Dr.M.Mohan Babu, MTech, PhD
Principal

Dated: 05.08.2023

PROCEEDINGS OF THE PRINCIPAL

Rc. No. SVCET/Staff Selection/2023

Sub:-Selection of Staff member -Offer letter- Issued - Regarding.

Ref:-Recommendation of the selection Committee.

* * *

As per the selection committee recommendations, the management is pleased to offer you as the position of **Assistant Professor in the Department of Computer Applications.**

You are expected to join the institution on or before 10/08/2023, along with your original certificates failing to which the offer shall be deemed cancelled.

You will have to serve this institution for a minimum period of TWO Academic years.

In case of resignation, you have to serve Three months' notice period.

To

Ms.N.Swetha

PRINCIPAL